



**Confidential draft minutes of the FPM Annual General Meeting
18:00 – 20:00 (UK time), Tuesday 18 November 2025, 10 Union Street and online via Zoom**

1. Welcome

The President, **Dr Sheuli Porkess**, opened the meeting, welcomed members attending in person and online, and outlined the purpose of the Annual General Meeting.

1.1 Apologies for Absence

Apologies were received from:

- Dr Fauzia Anwar FFPM
- Dr Renata Crome MFPM (Hon)
- Dr Dave Leather FFPM
- Dr Teresa Mitchell FFPM
- Professor David Neal FFPM
- Dame June Raine FFPM (Dis)
- Dr Chris Worth FFPM

2. Approval of Minutes of the 2024 AGM

The minutes of the Annual General Meeting held on **12 November 2024** were approved.

3. President's Address: Modernising FPM

The President reflected on the changing environment for pharmaceutical medicine and the need to modernise FPM to ensure continued relevance, resilience and impact.

4. Delivering the Strategy: Strengthening FPM for the Future

4.1 Strategy 2026–2028: Overview

Presenter: Dr Sheuli Porkess PFPM, President

The President outlined how the 2026–2028 strategy was developed, including:

- Use of an external consultant to design and manage the process
- Insights from two Town Hall meetings held in 2025
- A profession-wide survey on the definition of pharmaceutical medicine
- Contributions from members, Trustees and staff

The strategy is underpinned by four pillars:

1. Promoting a shared professional identity
2. Extending reach and influence
3. Nurturing ideation and innovation
4. Using good governance to underpin resilience



4.2 Strategy 2026–2028: Membership, Policy and Events

Presenter: Mr Will Strange, Head of External Affairs

Key points included:

- Development of a new integrated media and communications strategy (anticipated launch around November 2026)
- Increased focus on visibility and voice for FPM
- Strengthening partnerships with organisations including the Science Media Centre, MHRA, DHSC and academia
- Enhanced stakeholder engagement and reputation-building activities

4.3 Qualifications, Training and Revalidation

Presenter: Dr Marcia Philbin, Chief Executive

Highlights included:

- Expansion of Certificate in Pharmaceutical Medicine (CPM) examination sittings to twice yearly from March 2026
- Development of enhanced question banks for candidates
- Review and strengthening of training pathways
- Ongoing quality assurance improvements across assessments
- Continued support for doctors in relation to revalidation

4.4 Operations and Facilities

Updates were provided on organisational capacity-building, including systems modernisation, data maturity, and recent and planned investments in infrastructure to support delivery of the strategy.

5. Modernisation of FPM and Adoption of Revised Articles of Association

Presenter: Dr Emma Harvey, Vice President

Members were presented with proposals to revise the Articles of Association, reflecting best practice in charity governance and alignment with the Companies Act 2006 and Charities Act 2011.

Key proposals included:

- Reduction of the Board of Trustees from 14 to 9 over a transition period
- Introduction of defined trustee term limits
- Reduction of Royal College representatives from three to one
- Removal of the requirement for a dedicated Treasurer role, replaced by a Trustee with appropriate financial expertise
- Establishment of three governance committees: Finance, Audit & Risk; Nominations; and Remuneration
- Simplification of quorum requirements and modernisation of governance language

Members were advised that no changes were proposed to FPM's charitable objects or dissolution clauses.

Questions: Members asked questions and received clarification on trustee tenure, Board composition, Royal College representation and Trustee appointment processes. (See appendix for further details).



6. Appointment of New Auditors

A resolution was proposed to appoint Begbies Chartered Accountants and Registered Auditors as FPM's external auditors for the financial period 1 January 2025 to 31 December 2025, with authority delegated to the Board of Trustees to agree remuneration.

Questions were invited on this resolution, but none were tabled.

7. Reports from the Officers

7.1 Treasurer's Report

Presenter: Dr Kamlesh Sheth, Treasurer

- 2024 year-end surplus of **£22,463**
- Continued recovery following earlier deficits
- Investment planned for governance reform and organisational capacity
- Expectation of return to sustainable surplus in 2026–2027

Improvements to financial controls, systems, staffing and audit outcomes were also highlighted.

7.2 Registrar's Report

Presenter: Dr Marc Watson, Registrar

7.2.1 Membership, Fellowship and Awards

- Total membership of **1,598 members in 37 countries** as at 11 November 2025
- **39 new Fellows** admitted in May 2025
- **29 new Members** admitted during the year
- Successful nominations for Honorary Fellowship, Honorary Membership and Membership by Distinction
- Female Fellowship applicants accounted for approximately 33% of total applications, up from 14% in 2024.

7.2.2 In Memoriam

Members who had passed away during the year were respectfully remembered.

7.2.3 Trustee Appointments

Changes to Trustee appointments since the last AGM were noted.

8. Chief Executive's Update

Presenter: Dr Marcia Philbin, Chief Executive

The Chief Executive reflected on:

- Progress against the 2023–2025 strategy
- Themes of trust, sustainability and relevance
- A year of celebration and consolidation
- Thanks to FPM staff and volunteers

Questions: Members asked questions and received clarification on the financial outlook and on membership trends, including progression between membership grades. (See appendix for further details).



9. Results of the Votes

9.1 Special Resolution: Adoption of Revised Articles of Association

- **Outcome:** Approved
- **Vote:** 93.2% in favour

9.2 Ordinary Resolution: Appointment of Auditors

- **Outcome:** Approved unanimously (100%)

10. Summing Up and Closing Comments

The President thanked members, Trustees, staff and volunteers for their engagement and support, and emphasised that the approved changes position FPM strongly for the future.

10.1 Date of AGM 2026

The date of the 2026 AGM will be confirmed in due course.

11. Any Other Business

No additional items were raised.

12. Close of Formal Proceedings

The meeting was formally closed.