



## ROLE DESCRIPTION

### SPECIALITY TRAINING LEAD, PHARMACEUTICAL MEDICINE SPECIALTY TRAINING (PMST)

#### Background

The Faculty of Pharmaceutical Medicine (FPM) is a charity and membership body for physicians who advance health through innovations in medicines, vaccines, medical devices, precision therapies, diagnostics, and digital health technologies. Our small team works closely with the Board of Trustees and our 1,600 members to deliver on our mission and our strategic objectives, to improve the health of the public around the world.

#### Specialty Training

The Pharmaceutical Medicine Specialty Training programme, or PMST, is a cornerstone of the Faculty's commitment to producing pharmaceutical physicians who are equipped with the specialist knowledge and capabilities to practise to the highest ethical and professional standards.

The curriculum for Pharmaceutical Medicine Specialty Training is mapped to the PharmaTrain syllabus and tailored to meet the demands of the pharmaceutical sector and regulatory landscape, ensuring trainees are well-prepared for the challenges of the field. On successful completion of the programme, trainees are eligible to become Specialist Registrants in Pharmaceutical Medicine with the General Medical Council (GMC).

#### The role

The Specialty Training Lead will collaborate with FPM colleagues, the Deanery for Pharmaceutical Medicine and the Joint Royal Colleges of Physicians Training Board (JRCPTB) to ensure the delivery of a high quality specialty training experience. Key relationships include with FPM's Specialty Training Manager and the Postgraduate Dean for Pharmaceutical Medicine, with the Chair of FPM's Education and Standards Committee (ESC), and with the Chair of the Specialty Advisory Committee (SAC).

Key responsibilities include:

- To support and advise a review of the governance and operational delivery of specialty training.
- To ensure the maintenance, delivery and review of the specialty training curriculum, to ensure appropriate quality control mechanisms are in place, and to advise on its relationship with other parts of FPM's learning offer.
- To work with the Specialty Training Manager and colleagues in reviewing and refreshing quality processes for specialty training, and supporting their implementation.
- To work with the Specialty Training Manager and colleagues in ensuring an appropriate and robust process of recruitment, approvals and induction is in place for new programme trainees.

- To work with the Specialty Training Manager in ensuring that all trainees joining the programme have an Educational Supervisor (ES) and that all ESs are appropriately inducted, trained and supported, and to review and advise on training site applications.
- To work with the Specialty Training Manager and colleagues in recruiting and inducting reviewers for the Annual Review of Competency Progression (ARCP) panels, and attend and support the ARCP meetings as required, and sign off on trainee progression.
- To represent specialty training at meetings of FPM's Education and Standards Committee (ESC) and support the ESC Chair in understanding current issues of concern relating thereto.
- To advise on agenda items for, and attend meetings of, the Specialty Advisory Committee (SAC) and Deanery Executive Group (DEG) for the specialty.

#### **All: other responsibilities**

- To act in compliance with the FPM's Governing Documents and Procedures
- To follow the guidance set out in the FPM's Committee Guidance Document
- To act in compliance with FPM's Policies, including its Equal Opportunities Policy
- To act in compliance with FPM's values

#### **Time commitment**

The Specialty Training Lead will be contracted for 12 months, which may be extended after the initial period. The expectation is the contractor will devote a maximum of two days per calendar month to the role. The remuneration is £550 per day not including expenses.

## PERSON SPECIFICATION

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#### Professional

##### *Essential:*

- GMC registered and in good standing.
- A Fellow of FPM in good standing.
- A CCT or CESR in pharmaceutical medicine or a minimum of five years' experience as a pharmaceutical physician and can demonstrate the necessary breadth of experience in pharmaceutical medicine.
- An understanding of current and emerging trends in professional education, learning and development, ideally gained within a professional environment.

##### *Desirable:*

- Committed to the development and promotion of the specialty of pharmaceutical medicine.
- An understanding of and interest in contributing to the education and training activities of FPM.
- A working knowledge of Pharmaceutical Medicine Specialty Training, including the curriculum.
- An understanding of current and emerging developments in pharmaceutical medicine – including medical devices, precision therapies, diagnostics and digital health technologies.

#### Personal

##### *Essential:*

- Strong intellectual and analytical skills, independent judgement and the ability to offer constructive challenge.
- Strong interpersonal skills and the ability to work constructively with a mixed team of Committee members, staff and others.
- Willing to devote the necessary time and effort to fulfil the requirements of the role.
- Committed to FPM's values of being Professional, Innovative, Caring, Collaborative, Credible and learned.

##### *Desirable:*

- Experience in supervising and appraising others and in conducting assessments or mediation.

July 2025