



Comparison of e-Portfolio completion and ARCP preparation for: Curriculum 2010 (v.2014) (Competencies) and Curriculum 21 (Capabilities)

Activity	Who completes:	Curriculum 2010 (v.2014) (Old)	Curriculum 2021 (New)
Educational Supervisor's Report in preparation for an ARCP	ES	<p>Yes – use “Pharmaceutical Medicine Supervisors Report”</p> <p><i>*Do not</i> use any other type of ES report that may appear in the forms list</p>	<p>Yes – use “Educational Supervisor Report (ESR) – Pharmaceutical Medicine”</p> <p><i>*Do not</i> use any other type of ES report that may appear in the forms list.</p>
Annual Appraisal (AA) for an ARCP	ES	<p>Yes – use “Pharmaceutical Medicine Annual Appraisal”</p>	<p>Not needed</p> <p><i>*(the AA duplicates what is in the ESR and Form R part B document)</i></p>
Workplace based assessments (WPBA)	Trainee (and WPBA raters)	<ul style="list-style-type: none"> • Pharmaceutical Medicine Assessment Tool (PMAT) • Project Based Discussion (PBD) • Teaching Observation (TO) <p><i>*No specified targets for number, but expect to see at least $\geq 2+$ of each type/year</i></p>	<ul style="list-style-type: none"> • Pharmaceutical Medicine Assessment Tool (PMAT) <ul style="list-style-type: none"> - <i>*12x/year minimum</i> • Observer Assessment Tool (OAT) (Pharmaceutical Medicine) <ul style="list-style-type: none"> - <i>*4x/year minimum</i> • Quality Improvement Project Assessment Tool (QIPAT) <ul style="list-style-type: none"> - <i>* 1x/year minimum</i>

Workplace based assessments (WPBA)	Trainee (and WPBA raters)	*This PMAT form will refer to: “ Module Items Covered ”	*Ensure you are using the correct PMAT form (if converted from Curriculum 2010 to 2021, you may well see two different template PMAT forms (2010 and 2021 curriculum). Please make sure you pick the ones that <u>refer to CiPs</u> and <u>NOT</u> Module Items covered. *Choose the QIPAT form and <u>not</u> the Quality Improvement Project Plan/Report template
Multisource Feedback (MSF)	Trainee, Raters, ES	<p>Required - at least 2 x during PMST (suggested in ST4 & ST6)</p> <ul style="list-style-type: none"> • Trainee to do MSF (self) • Raters, at least N=12 • Summary MSF (ES to release) <p>*The ES should check with any rater who expressed a concern and add a comment to the summary report (due to the way the form is set up, some raters have mistakenly indicated a concern in error)</p>	<p>Required - Annually</p> <ul style="list-style-type: none"> • Trainee to do MSF (self) • Raters, at least N=12 • Summary MSF (ES to release) <p>*Ensure you are using the MSF form which refers to “Pharmaceutical Medicine CiPs 2021”</p> <p>*ES should check with any Rater who expressed a concern and add a comment to the summary report.</p>
Reflections	Trainee	<p>Use the “Pharmaceutical Medicine Reflective Template”</p> <p>*Ensure you are adding a description of the reflection</p> <p>*Do not use any other reflection template available (such as Reflection on a Learning/Clinical Event). The only reflection form that should be used in PMST is the one listed above.</p>	<p>As per Curriculum 2010, use the “Pharmaceutical Medicine Reflective Template”</p> <p>*Ensure you are adding a description of the reflection</p> <p>*It is highly recommended to do an overall reflection for each CiP, (Capability; High level term) at the end of each ST year in advance of the ARCP.</p>

Reflections	Trainee	<p>*This form is also available as a standalone word document which you can then upload to your library</p> <p>*Remember that an overall reflection for each Module Item is seen as good practice when the trainee/ES rate that Module Item as “achieved”.</p>	<p>As per curriculum 2010:</p> <p>*Do not use any other reflection templates in the e-portfolio</p> <p>*You can use, if you prefer, the standalone word doc. rather than the form selected from the e-portfolio drop down list.</p>
Ratings	Trainee, ES	<p>When a Module Item is considered achieved, both the trainee & ES should rate a Module Item (e.g. RGN1, CLP 3 etc.), 1 x only, as “Achieved” <u>and</u> add supporting text to explain why/how this was achieved.</p> <p>*Although there is an option for the trainee/ES to select “Not achieved”, it is discouraged to utilize this wording.</p> <p>*If you are in an “in-work experience” module, then you can expect to see a WPBA and overall reflection.</p> <p>*If you achieved via an PMST approved external modular course (EMC), the only evidence expected in the e-portfolio is:</p> <ul style="list-style-type: none"> ○ EMC course pass letter ○ Trainee reflection on the EMC ○ And both the Trainee and ES have rated as achieved 	<p>Each year, in preparation for an ARCP, both the trainee and ES should rate each Specialty CiP (#1-8) as Level 1-4 and add supporting text to justify their rating. For each Generic CiP (#9-14), rate each CiP by anchor statements: (Below, Meets, Above) expectations.</p> <p>*By the end of ST6, all CiPs are expected to be Level 4 In order to complete PMST.</p> <p>*A rating of Level 4 achieved in a CiP in ST3,4 or 5 year – does not necessarily equate to a rating of Level 4 in the following ST year. Each year the trainee should provide evidence to justify that rating.</p>

Evidence in the e-portfolio	Trainee	<p>This should include combination of WPBAs, standalone evidence and reflections and overall module reflections.</p> <p>*Once an overall module has been rated as achieved, new evidence for that module is not required, but of course can be added.</p> <p>*Attending revision courses should not be linked as evidence in the curriculum. However, the DPM pass letter should be uploaded into the “Profile / Certificates and Exams” section of the e-portfolio.</p>	<p>This should include combination of WPBAs, standalone evidence and reflections and overall CiP reflection for each ST year.</p> <p>*Even if a Level 4 has been achieved in a prior ST year, new evidence is needed in the e-portfolio to justify each CiP rating for the current year.</p>
Personal Development Plan (PDP)	Trainee	<p>Strongly recommend putting into place:</p> <ul style="list-style-type: none"> • at the start of each ST year (and then can rate as achieved/not achieved at the end of each ST year). • As a single entry and name “PDP for ST3” etc, with multiple entries per year • Be specific for PMST and not day job objectives. 	As per Curriculum 2010
Educational Meetings	Trainee or ES	<p>Keep consistent records of ES catchups/meetings, and thorough notes of these meetings detailing what was discussed and future actions from said meeting.</p>	As per Curriculum 2010

Educational Meetings	Trainee or ES	*This also gives the ARCP panel assurance that PMST has been a year-round activity and not a sudden rush in the lead up to an ARCP, as all forms are time stamped with a date of creation.	As per Curriculum 2010
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***Please note**, an Annual Appraisal (AA) is NOT required for the ARCP using Curriculum 21 (nor now for Curriculum 2010 [v.2014]). This is covered by the ESR (Educational Supervisor Report) and by Form R (Part B) both of which are submitted for an ARCP.