



Educational Supervisor in Pharmaceutical Medicine

Description of role

- The Educational Supervisor (ES) is responsible to the Pharmaceutical Medicine Deanery and the postgraduate dean for supervising and monitoring their trainee's progress towards completing the PMST programme.
- The ES must be GMC registered with a licence to practise and be an experienced pharmaceutical physician.
- The ES will normally be the trainee's line manager and work at the same site.
- The ES should maintain adequate records of interactions with the trainee, including competency assessments and appraisals.
- The ES will provide guidance on how best to record and file evidence of different elements of relevant capabilities in practice (CiPs) and review such evidence to allow appropriate confirmation that the trainee has achieved the required experience.
- The ES should be in regular contact with the trainee. More formal meetings, with a written record, should occur in the initial stages of training at least monthly. In the later stages, contact might be less frequent, and the level of supervision may be less depending on the trainee's acquisition of competencies and experience.
- The ES and his/her trainee are required to undertake a formal annual performance appraisal for PMST prior to the Annual Review of Competence Progression (ARCP) meeting.
- The ES is required to complete the 'Educational Supervisor Report – Pharmaceutical Medicine' for their trainee and rate the trainee's entrustment level for each specialty and generic CiP on an annual basis prior to the ARCP meeting.

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Person Specification – Essential Criteria

Qualifications

- Physician registered with a licence to practise with the GMC.
- Holds membership of the Faculty of Pharmaceutical Medicine of the United Kingdom.

Experience

- Must fulfil at least one of the following criteria:
 - i. Holds a Certificate of Completion of Training (CCT) or a Certificate of Eligibility for Specialist Registration (CESR) in pharmaceutical medicine.
 - ii. Has a minimum of five years' experience as a pharmaceutical physician and can demonstrate the necessary breadth of experience in pharmaceutical medicine.

Commitment

- Must undertake introductory training before full recognition and GMC approval as an ES and attend update sessions every two years or as required.
- Must be prepared to be an ES for a trainee throughout their training at the site, recognising the time commitment that this entails.
- Must be willing to provide on-going supervising and monitoring of trainees' performance in accordance with the GMC's Good Medical Practice.
- Must be willing to attend each ARCP.
- Must be prepared to provide support, if required, for a reasonable period (e.g. 12 months) after the trainee has been awarded an ARCP outcome 6 to ensure that the trainee is entered on the GMC's specialist register for pharmaceutical medicine.
- Must be fully engaged in the revalidation process.

Notes

- a. The Pharmaceutical Medicine Deanery will review all applications but may delegate this responsibility to:
 - its executive group; or
 - the chairperson or a delegated member of the Specialist Advisory Committee.

- b. Pharmaceutical medicine trainees cannot act as ESs. They may apply for the role after they have either completed or resigned from the PMST programme.
- c. Individuals who do not fully meet all the criteria above may be eligible to become an Associate Educational Supervisor (visit our [‘Specialty Trainers’ webpage](#) for more information). Associate Educational Supervisors will require an ES to oversee them.
- d. Continuity is important for the trainee during the training period, but it is recognised that a change of company by either trainee or supervisor may raise issues of confidentiality or practical difficulties, such as location in different countries, necessitating a change in ES.
- a. If the deanery or the Specialist Advisory Committee decides that for any reason a potential or current ES is not able to fulfil the requirements of the role effectively, recognition may be declined or withdrawn at any time.