



## Conditions on using List of Recognised External Educational Supervisors

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### A. Conditions of Use

#### 1. Introduction

This document sets out the conditions by which the list of recognised external Educational Supervisors must be used. The Faculty of Pharmaceutical Medicine (FPM) will endeavour to keep this list up to date.

#### 2. Users of list

##### *2.1 Pharmaceutical organisations, potential and current doctors in training*

The list must only be used to find an external Educational Supervisor to supervise doctors enrolled on the Pharmaceutical Medicine Specialty Training (PMST) programme.

The information contained in this list is confidential and should not be passed to other parties.

Pharmaceutical organisations must either complete an agreement or contract with an external Educational Supervisor to hire their services in good faith or notify the external Educational Supervisor that it does not want to proceed with an agreement or contract immediately, and before the external Educational Supervisor has incurred costs in preparation to sign the agreement or contract, otherwise the pharmaceutical organisation may be liable for all costs incurred by the external Educational Supervisor.

##### *2.2 External Educational Supervisors*

The external Educational Supervisor has agreed to enter his or her name on to this list for acting as an external Educational Supervisor for doctors enrolled on the PMST programme only.

The external Educational Supervisor agrees to notify FPM of the following:

- You want to be removed from the list.
- You have relinquished your licence to practise with the GMC.

#### 3. Responsibilities

It is the responsibility of the pharmaceutical organisation to negotiate, set or agree fees directly with the external Educational Supervisor for the performance of this service.

FPM is not responsible for negotiating, setting or agreeing fees that may be payable to the external Educational Supervisor for the performance of this service.

On no account must the doctor in training be responsible for negotiating, setting or agreeing fees with the external Educational Supervisor either directly or indirectly (e.g. via the doctor in training's limited company if s/he is working as an independent pharmaceutical physician) for the performance of this service.

On no account must the external Educational Supervisor receive payment from the doctor in training either directly or indirectly (e.g. via the doctor in training's limited company if s/he is working as an independent pharmaceutical physician) for the performance of this service.

Agreements or contracts or both, regarding hours of work, confidentiality, termination of work in the performance of this service, are between the pharmaceutical organisation and the external Educational Supervisor only. The termination of the external Educational Supervisor's work must not impact on the progress of a doctor in training through the PMST programme, and the pharmaceutical organisation must plan the continued educational supervision of the doctor in training as early as possible.

All individuals entered on this list have undertaken appropriate training to undertake the role of an external Educational Supervisor, and have agreed to meet the following conditions in the performance of this role:

- Undertake induction training before s/he is fully recognised as an Educational Supervisor and attend update sessions about every two years or as required.
- Be prepared to be an Educational Supervisor for a trainee, recognising the time commitment that this entails.
- Be willing to provide on-going supervision and monitoring of trainees' performance in accordance with the GMC's guidance on 'Good Medical Practice'.
- Be willing to attend each annual review; Annual Review of Competence Progression (ARCP).
- Be prepared to provide support, if required, for a reasonable period (e.g. 12 months) after the trainee has been awarded an Outcome 6 to ensure that the trainee is entered on the GMC's Specialist Register.
- Fully engage in the revalidation process.