Event Exhibitor Application

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| EVENT | FPM Awards Ceremony 2021 |
| DATE | Friday 17 September 2021 |
| VENUE | RCP London |
| AUDIENCE DETAILS | 1500+ via email list, 4000+ social followers, 100+ delegates estimated at the event. Mostly FPM members i.e. pharmaceutical physicians plus other healthcare professions, pharmaceutical scientists, patient organisations. |
| PACKAGE DETAILS | Brand placement via all FPM’s digital channels.  Exhibition space in the drinks reception room (details TBC) |
| PRICE | £2000 |

**The Faculty of Pharmaceutical Medicine (FPM) is not registered for VAT.**

**Please note:** all applications will be considered on a first come basis and will be subject to a process of due diligence. FPM is not able to accept bookings from organisations that it does not consider to be aligned with its values and charitable objects whether directly or indirectly.

# **Sponsor DETAILS (please complete)**

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| --- | --- |
| ORGANISATION NAME: |  |
| ORGANISATION’S SECTOR OR INDUSTRY: |  |
| REGISTRATION DETAILS: (i.e. company, charity) |  |

Terms and Conditions

By signing this application form the organisation agrees if accepted as an exhibitor:

* To comply with any exhibitor requirements issued by FPM or the venue hosting our event
* To comply with the delivery and collection requirements and access, set-up and take-down instructions issued by FPM or the venue hosting our event
* Not to affix items to walls or other surfaces and to take particular care around works of art and other artefacts taking all reasonable steps to avoid damage
* To provide a copy, if requested, of a health and safety risk assessment before the event
* To provide documentary evidence, if requested, of an appropriate level of public liability insurance cover
* To indemnify FPM and the venue hosting our event and to keep them fully indemnified from and against any claims, demands or proceedings brought against FPM or venue hosting our event by third parties arising out of or in connection with the exhibition stand except to the extent that death or personal injury is caused by FPM or venue hosting our event
* That FPM and the venue hosting our event does not accept liability for any personal or business property or equipment owned by the exhibitor or its representatives
* Not to conduct any direct sales during the event without prior permission
* Not to use the name, image or logo of FPM or the venue hosting our event for any purpose that might imply endorsement unless prior permission has been obtained to do so
* Not to consume any personal food or drink anywhere at the venue without its prior permission
* To pay upon invoice a non-refundable deposit of 25% upon confirmation that the booking has been accepted and the full balance not less than 4 weeks before the event after which no refund will be possible unless the event is cancelled by FPM
* If the event is cancelled by FPM a refund of the charges already paid directly to FPM will be made but any other related costs incurred by the organisation will not be refunded.

**Please note:**

* FPM may photograph or video the event for public use. If you object to any images of your stand and/or your representatives being used in the way please let us know.
* Delegate number estimates are not guaranteed and the event programme, timings, speakers and venue may change.
* Do not consider this request booked until you have received written confirmation from FPM.
* Please ensure that you have authority to sign this form on behalf of your organisation.

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| --- | --- | --- |
| CONTACT NAME & DETAILS: |  | |
| SIGNATURE: |  | **DATE:** |

Please return this completed form to [events@fpm.org.uk](mailto:events@fpm.org.uk)

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