



## Member of the Education and Standards Committee

### *Role Context*

Members of the Education and Standard Committee are volunteers and appointments are for a fixed term of office. The role provides an opportunity to contribute to the strategic development of professional standards within pharmaceutical medicine.

### *Reporting*

- The Chair of the Education and Standards Committee
- Head of Education

### *Responsibilities*

- To attend committee meetings
- To actively contribute to the work of the committee
- To participate in communications by email / telephone in between meetings as required
- To undertake other activities on behalf of the committee and FPM as agreed
- To act in compliance with the FPM's Governing Documents and Procedures
- To follow the guidance set out in the FPM's Committee Guidance Document
- To act in compliance with the FPM's Policies including its Equal Opportunities Policy

### *Person specification*

	Essential	Desirable
Professional	<ul style="list-style-type: none"> <li>• In good standing with the relevant medical registration body (e.g. GMC)</li> <li>• Current Fellow, Member, Associate or Affiliate of the Faculty of Pharmaceutical Medicine in good standing</li> <li>• Evidence of current participation in a continuing professional development scheme</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of achievement and contributions to the specialty of Pharmaceutical Medicine</li> </ul>
Attitudes	<ul style="list-style-type: none"> <li>• Ability to work effectively within a team both strategically and operationally</li> <li>• Evidence of commitment to the specialty of pharmaceutical medicine and to the development and maintenance of professional standards</li> <li>• Evidence of commitment to the principles of medical revalidation.</li> <li>• Willingness to devote the necessary time and effort to fulfil the requirements of the role</li> </ul>	<ul style="list-style-type: none"> <li>• Successful membership of a committee demonstrating a positive contribution</li> </ul>



Specific Expertise	<ul style="list-style-type: none"><li>• An understanding of and an interest in developing the education, training and examination activities of FPM</li></ul>	<ul style="list-style-type: none"><li>• Evidence of achievement in an activity / activities relevant to the work of the committee (e.g. examining, educational supervision, training programme supervision or development, educational accreditation work, educational policy development, successful completion of relevant training)</li></ul>
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### ***Tenure***

Appointed chairpersons normally serve for a period of 3 years. This can be extended to a maximum of 6 years if re-appointed. Committee members may be asked to step down from the group if they are not able to attend meetings or contribute to the work of the group satisfactorily.

### ***Confidentiality***

Information relating to committee business must be kept confidential unless otherwise agreed by FPM.

### ***Expenses***

FPM will reimburse travel and subsistence costs arising from reasonable attendance at FPM meetings and events under the terms of the FPM's Expense Claim Policy.

### ***How to apply***

Please send your CV (please put 'Appointments – Member of ESC' in the subject line), with a covering note of approximately 500 words outlining your relevant experience and ideas for developing the work of the committee, to [fpm@fpm.org.uk](mailto:fpm@fpm.org.uk).

Deadline for applications: 24 November 2020

The candidate will be selected by interview which will take place on 2 December 2020.