



Member of the Education and Standards Committee- Pharma Train representative

Role Context

Members of the Education and Standard Committee are volunteers and appointments are for a fixed term of office. The role provides an opportunity to contribute to the strategic development of professional standards within pharmaceutical medicine. As the representative for Pharma Train, you will keep FPM informed of the development, harmonisation and standardisation of the syllabus for pharmaceutical medicine.

Reporting

- The Chair of the Education and Standards Committee
- Head of Education
- Pharma Train Board

Responsibilities

- To attend committee meetings
- To actively contribute to the work of the committee
- To participate in communications by email / telephone in between meetings as required
- Attend Pharma Train Executive Board meetings and report back to the ESC
- To undertake other activities on behalf of the committee and FPM as agreed
- To act in compliance with the FPM's Governing Documents and Procedures
- To follow the guidance set out in the FPM's Committee Guidance Document
- To act in compliance with the FPM's Policies including its Equal Opportunities Policy

Person specification

| | Essential | Desirable |
|--------------|--|---|
| Professional | <ul style="list-style-type: none"> • In good standing with the relevant medical registration body (e.g. GMC) • Current Fellow, Member, Associate or Affiliate of the Faculty of Pharmaceutical Medicine in good standing • Evidence of current participation in a continuing professional development scheme | <ul style="list-style-type: none"> • Evidence of achievement and contributions to the specialty of Pharmaceutical Medicine |
| Attitudes | <ul style="list-style-type: none"> • Ability to work effectively within a team both strategically and operationally • Evidence of commitment to the specialty of pharmaceutical medicine and to the development and maintenance of professional standards • Evidence of commitment to the principles of medical revalidation. | <ul style="list-style-type: none"> • Successful membership of a committee demonstrating a positive contribution |



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| | <ul style="list-style-type: none">• Willingness to devote the necessary time and effort to fulfil the requirements of the role | |
| Specific Expertise | <ul style="list-style-type: none">• An understanding of and an interest in developing the education, training and examination activities of FPM | <ul style="list-style-type: none">• Evidence of achievement in an activity/activities relevant to the work of the committee (e.g. examining, educational supervision, training programme supervision or development, educational accreditation work, educational policy development, successful completion of relevant training) |

Tenure

Appointed chairpersons normally serve for a period of 3 years. This can be extended to a maximum of 6 years if re-appointed. Committee members may be asked to step down from the group if they are not able to attend meetings or contribute to the work of the group satisfactorily.

Confidentiality

Information relating to committee business must be kept confidential unless otherwise agreed by FPM.

Expenses

FPM will reimburse travel and subsistence costs arising from reasonable attendance at FPM and Pharma Train meetings and events under the terms of the FPM's Expense Claim Policy.

How to apply

Please send your CV (please put 'Appointments – Member of ESC-Pharmatrain' in the subject line), with a covering note of approximately 500 words outlining your relevant experience and ideas for developing the work of the committee, to fpm@fpm.org.uk.

Deadline for applications: 24 November 2020

The candidate will be selected by interview which will take place on 2 December 2020.