**FPM ES Self-Review Record**

Your appraisal portfolio as an Educational Supervisor (ES) should demonstrate a professional and informed approach to the supervision of trainees. This self-review record is intended to help you demonstrate to the Pharmaceutical Medicine Deanery that you are continuing to develop your knowledge and skills as an ES. It should be completed annually and you are encouraged to submit it as part of your appraisal portfolio.

**Continuing professional development**

* In this section you should briefly describe any training and/or developmental activities undertaken relevant to your ES role.
* In completing the record, please indicate the domains of the Professional Development Framework to which your activities relate. Some activities may be relevant to more than one area.
* You should collect the evidence and reflection for your CPD activities. You are required to undertake at least one piece of CPD that is relevant to your ES role each year, and to provide evidence of activity in all domains across a four-year period.

**May 2019**

**A. PERSONAL INFORMATION**

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| Name:      Organisation:       |

**B. OTHER EDUCATIONAL ROLES OR ACTIVITIES**

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| For how many trainees have you acted as the named educational supervisor (ES) during this appraisal year?       |
| Brief description of your ES role:       |
| Length of time as an ES:      /      Years / Months |

Please use this space to provide additional information about any other educational roles or activities in which you are involved. These may include activities undertaken for professional bodies, such as examining; for other organisations, such as teaching or lecturing at universities or other institutions; or activities undertaken in the workplace.

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**C. CONTINUING PROFESSIONAL DEVELOPMENT**

Please summarise any relevant training (e.g. short courses, e-learning) or developmental activities undertaken in relation to your ES role and the Professional Development Framework domain to which it relates. Training and activities may relate to more than one domain.

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| **Date** | **Description of CPD undertaken** | **Domain** (please tick) |
| Ensuring safe and effective patient care through training | Establishing and maintaining an environment for learning | Teaching and facilitating learning | Enhancing learning through assessment | Supporting and monitoring educational progress | Guiding personal and professional development | Continuing professional development as an educator |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** |
|       |       | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
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| **Date** | **Details of equality and diversity training**Must be renewed every three years |
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**D. SELF REVIEW**

To be completed with reference to the Professional Development Framework domains. In relation to your ES work:

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| What aspects of your ES work have gone well this year?      What aspects of your ES work have been challenging?      What aspects of your ES work do you need or wish to develop?      How will you set about addressing your development needs? What goals will you set?      How will you know whether you have achieved your goals?      By when to you intend to have done this?       |

**E. DECLARATION**

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| I confirm that this is an accurate summary of my current ES activities and developmental needs [ ] . Name:       Date:       |