

REGISTRAR'S ANNUAL REPORT NOVEMBER 2009 - DR JANE ZUCKERMAN FFPM**Introduction**

This has been another exciting and busy year for the Faculty as we metamorphose into a new charitable company and so become an incorporated entity in accordance with the five-year strategic plan.

Governance Review

Last year I reported on the preparatory work which underpins the functionality of the new governance structure. This year I am pleased to be able to report that the new governance structure has been implemented and at the time of writing, all the requisite resolutions related to the transfer of assets of the unincorporated Faculty to the new body were passed by the Faculty Board in October to enable the process of incorporation to be taken forward. The newly incorporated Faculty will operate under the new constitution and the final version of the Regulations was similarly ratified at the October Board meeting. It is anticipated that the new charitable company will take control of the assets of the current organisation by the date of the Annual Meeting on 20th November 2009.

The Membership

At the end of September 2009 there were 1356 Faculty members in 32 countries with 68% based within the United Kingdom and 32% based in other countries. There has been a 1% increase in Faculty membership since this time last year when a 2% decrease was reported. There has been a 2% increase in the proportion of members based in the United Kingdom this year.

The Faculty Board

The Board has met on five occasions during the last twelve months, with an average attendance of 52% compared with 51% last year. The approved minutes of Board Meetings are available to members on the Faculty Website.

Standing Committees of the Board

During the last 12 months the committees have been restructured, their activities have been reviewed and they have been active in supporting the implementation of the five-year strategic plan. Information about the scope and work of the committees and their activities are available on the Faculty Website and a summary report will be included with AGM papers.

Fellowship Committee

This year thirty-seven new Fellows were approved by the Fellowship Committee and the Board. In addition, three nominations for Honorary Fellowship and three nominations for Membership by Distinction were also approved. The Fellowship Committee operated under revised procedures approved by the Board in November 2008.

Elections 2009 - Officers of the Board

Following Dr Steven Hobbiger's completion of a four-year term of office as Vice President in November 2008, Dr Richard Tiner was subsequently appointed as Vice President for a period of one year. This year the election of President was held and two nominations were received. Dr Richard Tiner was duly elected as President of the Faculty of Pharmaceutical Medicine and he will serve a three-year term of office as of 21 November 2009. Two nominations have also been received for the vacancy of Vice President and the outcome of the election will be reported at the AGM.

At the AGM on 20th November 2009 Dr Neil Hounslow, Treasurer and Dr Jane Zuckerman, Registrar will have completed a four and three year term of office respectively. As no applications were received for either role of Treasurer or Registrar, Dr Hounslow has agreed to continue to serve as Treasurer for a further period of one year whilst the decision regarding the post of Registrar will be reported at the AGM.

Ordinary Board members

The transitional arrangements agreed by the Board to facilitate the introduction of the re-structured Board of Trustees under the new constitution were applied to the election and appointment of new Board members. One nomination was received for the position of Elected Fellow to which Dr Anthony Whitehead was elected unopposed. Vacancies exist for an elected Member of the Board and for either an appointed Member or Fellow to the Board. These vacancies have been advertised for appointment. The outcome of the elections and appointments of new members of the Board will be reported at the AGM.

A number of Board members stand down this year and the Faculty is extremely grateful for all the work they have undertaken during their terms of office. Many will continue to be involved in Faculty activities going forward.

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Human Resources

There are now five full time permanent members of staff and currently also an Administrator on a six-month contract. Accountancy and IT services are provided on a contract basis. A consultant Director of Education and Training and a Director of the Diploma and Certificate of Human Pharmacology Programmes are supporting the activities of the Education Committee. The future human resource requirements of the Faculty will continue to be kept under review.

On behalf of the Faculty, I would like to thank Kathryn Swanston - Chief Executive, Barry Muzzeroll - Membership and Finance Administrator, Laura Cooper - Education Administrator, Konrad Obiora – Professional Standards Administrator, Susan Paterson - Personal Assistant and Administrator and Vincent Merchant - Administrator for their work in supporting the Faculty's activities.

TREASURER'S ANNUAL REPORT NOVEMBER 2009 - DR NEIL HOUNSLOW FFPM

Financial Year January – December 2008

During 2008 the Faculty had initially budgeted for a small deficit and was preparing to underwrite the development of the Diploma and Certificate of Human Pharmacology (DHP/CHP). However, we were fortunate to secure funding from the Department of Health in England to underwrite the full costs of development of the DHP/CHP for the first 2 years. This is a clear indication of the importance of this project. In addition we have benefitted from the continued growth of the Pharmaceutical Medicine Specialty Training programme and, of course, from the loyalty of our membership. Our expenditure continues to grow year-on-year, although in 2008 it grew at 8% compared with the double digit growth of recent years, and stood at £599,714 (2007: £555,858). The surplus generated as a result of a great deal of hard work by our members has offset the nominal losses on investments during the year and the reduction in income from the annual symposium, and as a consequence we have a modest overall surplus of £51,690 (2007: £64,491).

Our total reserves at the end of the year stood at £840,230 (2007: £788,540). This represents about 14 months operating costs at the budgeted expenditure rate for 2009 (excluding the costs of DHP/CHP which have been underwritten). This falls within the level of reserves currently recommended by the Trustees.

Sayer Vincent continued as auditors. The audited report and accounts for the financial year January – December 2008 are available on the Faculty website.

Current Financial Year January – December 2009

Operational Budget 2009

The budget for 2009 anticipates a larger potential deficit than in recent years, of approximately £76,000. This largely accounted for by the expected costs of developing the scheme for revalidation in Pharmaceutical Medicine, and a contingency fund that reflects the continuing uncertainty of the economic environment and provides for unexpected costs associated with incorporation of the Faculty, involvement in the Innovative Medicines Initiative (IMI), and DHP/CHP. The Faculty has received from the Department of Health in England, via the Academy, funding to support the costs of revalidation development, specifically Continuing Professional Development and communications. It has also secured funding from the European Commission for the IMI initiative. I am hopeful that the growing success of the Faculty office in securing such funding, and a lack of need for contingency expenditure, will reduce the predicted deficit.

In addition there has been some recovery in the nominal value of the Faculty's investments and I remain confident of longer term recovery, even if there remains the risk of further short-term instability of the markets.

Future Challenges

The renewal of the Faculty's 5-year plan is driving an unprecedented range of activities that are very heartening to see, although many of them carry financial risks. These include the transition of DHP/CHP from set up to maintenance phase, the development of a system of revalidation, activities around IMI, and the export of the Dip Pharm Med. In addition we need to renew the lease on our offices. I believe that the Faculty is well placed to face these financial challenges and to support the various teams that are driving these changes, which will be of benefit to UK and International members of the Faculty and, ultimately, to patients.

Faculty of Pharmaceutical Medicine Development Appeal Fund

The Faculty is very grateful to all those who have donated funds to support the development of the Faculty. Donations to the Development Appeal Fund are still very welcome and members who would like to take advantage of Gift Aid or who are considering leaving a legacy to the Faculty are invited to contact the Chief Executive for further details.

OPERATIONAL COMMITTEE REPORT NOVEMBER 2009 - CHIEF EXECUTIVE**INTRODUCTION**

In January 2009 a new committee structure was introduced. This resulted in a number of new committees being established and relationships between some existing committees being re-defined. This report summarises the activities of each committee and subcommittee between January and November 2009. The Faculty is extremely grateful to all those who give their time so generously as members of committees, subcommittees and other activity groups.

ADVOCACY COMMITTEE

The committee has met seven times either in person or by teleconference under the leadership of its chairperson, Dr Keith Bragman.

A major piece of work this year has been to explore how the Faculty represents itself from a public relations perspective. To inform this work a questionnaire to members has been launched to gather views and opinions on what the future priorities for the Faculty should be. The committee will report on this later this year.

The committee has responsibility for organising the annual symposium and this year's meeting on, 20th November, *The Global Recession: Challenges and opportunities for the development of new medicines and healthcare* promises to be both topical and thought-provoking.

The Faculty continues to respond to relevant external consultations and reviews and to be represented on external groups. Details of the consultation documents to which the Faculty has responded are available on the Faculty website. The external groups on which the Faculty is represented by members include the Partners Council of NICE, the Standing Committee on Medicines of the Joint Royal College of Paediatrics and Child Health & the Neonatal and Paediatric Pharmacists Group, the Medical Council on Alcohol, the Medicines Information Project Group and the Ethical Issues Committee of the Royal College of Physicians. The Faculty is also represented on the Royal College of Physician's Medicines Forum which will take forward recommendations from the RCP Report *Innovating for Health: Patients, physicians, the pharmaceutical industry and the NHS* to which the Faculty contributed. The forthcoming edition of the Faculty newsletter, produced by the Advocacy Committee, also features articles related to this report. The Faculty is a member of the Climate and Health Council.

EDUCATION COMMITTEE

The committee has met four times under the leadership of its chairperson Dr Alan Boyd. A further meeting is scheduled in November 2009.

Specialty Training

As at October 2009 there are 220 trainees with a National Training Number undertaking training in 73 approved organisations. In addition, 100 physicians have now completed the programme. The current rate of enrolment is over 50 new trainees per annum. There are 30 Senior Specialty Advisors whose role is one of governance and quality management over the training programmes within their allocated sites. In addition there are 100 trained and approved Educational Supervisors.

During 2009 the Pharmaceutical Medicine Specialty Training Curriculum was reviewed by the Curriculum and Assessment Working Group. This review covered a number of aspects and the revised curriculum will be reviewed by the Postgraduate Medical Education and Training Board (PMETB) towards the end of 2009. In addition, three new assessment tools have been developed and are currently being piloted by trainees. The PMETB will conduct its first thematic visit for pharmaceutical medicine in December 2009.

Diploma and Certificate in Human Pharmacology Programmes

The programme, the development of which is being supported by funding from the Department of Health, is now its second year with the first examination scheduled for January 2010. The programme includes two courses which are run by Kings College London and the first presentation of each course has now taken place. Initial registration numbers are 15 for the Certificate and 3 for the Diploma. A further cohort of trainees will be registered before the next course presentation in December 2009. Although the programme has generated much interest, the number of registrations to date, particularly for the Diploma programme, has not been as high as the Faculty had originally predicted. The Faculty is working towards the Diploma programme being regarded by the MHRA as a key qualification for principle investigators of phase 1 studies. With active promotion and communications it is important that the number of registrants rises in future years.

Innovative Medicines Initiative

The Innovative Medicines Initiative (IMI) is a unique Public-Private Partnership between the pharmaceutical industry represented by the European Federation of Pharmaceutical Industries and Associations and the European Communities, represented by the European Commission. The Faculty will be leading the work package concerned with the examination process for which grant money will be available. The quality assurance of examinations in pharmaceutical medicine throughout Europe is part of the Faculty's role in setting standards in the specialty and the IMI will provide an opportunity to expand upon the work previously undertaken in this area.

Examinations

The Board of Examiners is responsible for the conduct of all examinations held by the Faculty and is led by its chairperson Dr Kirsteen Donaldson.

Diploma in Pharmaceutical Medicine

In October 2008 55 candidates sat the Faculty's Diploma in Pharmaceutical Medicine examination and the pass rate was 40%. In October 2009 40 candidates sat the Diploma examination and the results will be notified to candidates in December.

The oral part of the examination which tests a candidate's ability to critique a scientific paper will be conducted using a written paper in place of the oral examination from 2010. There are plans in place to enable candidates to sit the examination in centres outside the United Kingdom for the first time from 2010. The initial locations are likely to be in India and South Africa.

Certificate in Good Clinical Practice

In June 2008 18 candidates sat the Faculty's seventh Certificate in Good Clinical Practice Examination and the pass rate was 50%. There are currently discussions taking place which may provide an opportunity to significantly increase the future scale of the examination in terms of candidate numbers.

Diploma and Certificate in Human Pharmacology

The first examination is scheduled to take place in January 2010.

Trainees Subcommittee

The subcommittee has met twice with a further meeting scheduled for November 2009. The new Chairperson of the subcommittee is Dr Julie Beynon and members of the subcommittee are current or recent trainees. A number of subcommittee members are also members of and contribute to other Faculty committees and groups.

The subcommittee organised the Faculty's first web-based conference this year which provided information within an interactive forum to pharmaceutical physicians seeking information on the several routes to specialist certification. The subcommittee also organised the first National Trainees Meeting for pharmaceutical medicine in May 2009 which was very well attended. A second meeting to take place in 2010 is now being planned.

INTERNATIONAL COMMITTEE

The committee has held three teleconferences with an in-person meeting scheduled for November 2009. The committee's chairperson is Dr Ibrahim Farr who is based in Madrid.

The committee has significantly increased its membership this year and current members are based in Australia, Belgium, France, Ireland, India, Italy, Singapore, South Africa, Spain, Sweden, UK and USA. Despite the logistical challenges the committee has managed to convene by teleconference to conduct business. During the year the committee has undertaken a survey of its members to establish the status of education and training in pharmaceutical

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medicine in the various regions and support will be offered where appropriate. The committee is also involved in supporting the Innovative Medicines Initiative and the expansion of examination locations for the Diploma in Pharmaceutical Medicine both reported above.

PROFESSIONAL STANDARDS COMMITTEE

This newly established committee comprising ten members has met four times. Professor Tim Higenbottam was appointed as chairperson in May 2009. The remit of the committee and its subcommittees is to set and promote the highest professional and ethical standards for pharmaceutical physicians and to ensure compliance with relevant policies and guidelines by the Faculty and its members. The committee submitted a response to the UK Research Integrity Office's consultation on its Code of Practice for Research and, through the Director of Continuing Professional Development (CPD), contributed to an Academy wide review of CPD principles. The committee is currently in the process of appointing a lay member to contribute to its future work. The Ethical Issues Subcommittee and the Pharmaceutical Medicine Specialty Training Module Courses Quality Management Group relate to the main Professional Standards Committee.

Ethical Issues Subcommittee

The committee has met three times either in person or by teleconference under the leadership of its chairperson Dr Roger Bickerstaffe. Two new members were welcomed to the committee in 2009. The committee has published a presentation package on the Faculty website to support the report on *Ethics and Pharmaceutical Medicine* and the associated *Guiding Principles*. A response to the GMC's consultation on revised guidance to doctors on making and using video and audio recordings of patients was submitted. The group continues to discuss issues relating to ethics in the specialty and further projects to facilitate education and communication of good practice are being planned for next year.

Pharmaceutical Medicine Specialty Training Module Courses Quality Management Group

Dr Cathy Baxter was appointed as chairperson of this group which has met two times this year. The members of the group are the panel convenors each responsible for providing quality management for the six specialty training module courses run by external providers. Three new panel convenors were appointed during the year. Courses in Drug Safety Surveillance, Statistics and Data Management and Healthcare Marketplace were observed and confirmed to have been delivered to a satisfactory standard. A new panel has been established to provide quality management of the Diploma and Certificate in Human Pharmacology Courses and this panel will feed in directly to the Group's Chair.

REVALIDATION STEERING COMMITTEE

This committee, which reports directly to the Board of Trustees, has met four times this year with a further meeting scheduled for November 2009. The steering committee is chaired by Dr Susan Bews. The Faculty is represented on a number of externally co-ordinated groups: the Academy's Revalidation Steering Group and Revalidation Development Group; a cohort of Medical Royal Colleges and Faculties looking at the development of an E-portfolio to support Revalidation and the Academy's Directors of CPD Group. The Faculty has also had a number of meetings with the General Medical Council and Department of Health to discuss issues concerning revalidation. Close links with the Faculties of Occupational Medicine and Public Health are being maintained and in particular to discuss non-clinical approaches to multi-source feedback and Responsible Officers. In common with other specialties, specialty specific standards for revalidation have been drafted and submitted to the Academy. These will form part of a broad revalidation consultation to be undertaken by the General Medical Council in 2010. The Department of Health has, via the Academy, provided some funding this year to support revalidation development, specifically CPD and communications. In November 2009 a web-based seminar for pharmaceutical physicians is being held with participation from the GMC.

FPM MEMBERS OF BOARDS AND COMMITTEES - NOVEMBER 2009

BOARD OF TRUSTEES (until 21/11/09)

Dr Susan Bews, Dr Richard Tiner, Dr Neil Hounslow, Dr Jane Zuckerman, Dr Kirsteen Donaldson, Dr Michael Cheshire, Dr Stephen Freestone, Prof Kenneth Paterson, Prof Geoffrey Barker, Dr Roger Bickerstaffe, Dr David Blowers, Dr Dominique Dubois, Dr Ibrahim Farr, Dr David Gillen, Dr Peter Bowen-Davies, Dr Keith Bragman, Dr Siân Walker, Dr Christopher Worth, Dr John Young, Mrs Christine Purdy (Lay Observer), Dr Jeremy Stuart-Smith (Lay Observer).

ADVOCACY COMMITTEE

Dr Keith Bragman (Chairperson), Dr John Bolodeoku, Dr Alex Kudrin, Dr Vinay Patroe, Dr Neil Snowise, Dr Jit Solanki, Dr Deborah Stephenson, Dr Jonathan Stewart, Dr Michael Thompson, Dr Siân Walker

EDUCATION COMMITTEE

Dr Alan Boyd (Chairperson), Dr Kirsteen Donaldson, Dr Joanne Clarke, Dr Malcolm Boyce, Dr Julie Beynon, Dr Nadarajah Sreeharan, Dr Joseph Chiesa, Dr Allison Jeynes-Ellis, Dr Pimprapa Kon, Dr Mark Layton.

DIPLOMA & CERTIFICATE IN HUMAN PHARMACOLOGY ADVISORY SUBCOMMITTEE

Dr Malcolm Boyce (Chairperson), Prof Nigel Baber, Prof Phil Chowienczyk, Dr Ruth Dixon, Dr Albert Ferro, Dr Tim Mant, Prof John McEwen, Dr Tim Tasker, Dr Andrew Williams, Prof Roger Yates

BOARD OF EXAMINERS

Dr K Donaldson (Chairperson), Dr S Pawsey (Vice Chairperson), Prof N Sree Haran (Examinations Secretary), Prof NS Baber, Prof GR Barker, Dr C Baxter, Dr A Baxter, Dr D Blowers, Prof J-M Boeynaems, Dr K Bragman, Ms S Broadhurst, Dr J Clarke, Dr TH Corn, Dr M Davies, Dr C de Wet, Dr R Dixon, Prof PN Durrington, Dr B Edwards, Dr P Fernandez, Dr FJ Gabbay, Ms H Gallagher, Dr ND Garbett, Prof JP Griffin, Dr S Hobbiger, Prof ST Holgate, Dr J Howell, Prof J-M Husson, Dr T Improta Brears, Prof SHD Jackson, Dr PR Jackson, Dr WJ Jenkins, Prof MJ Kendall, Prof BJ Kirby, Dr E Lee, Dr A Lenox-Smith, Dr DK Lloyd, Dr T Mant, Prof J McEwen, Prof GT McInnes, Dr J McLay, Dr N Murray, Dr RW Peck, Dr R Philipson, Dr S Porkess, Dr J Posner, Dr CJC Roberts, Dr J Roberts, Dr J Scotton, Dr RR Shah, Prof SAW Shakir, Dr K Strutt, Dr R Tansley, Dr TCG Tasker, Dr E Teo, Dr M Tomlinson, Dr S Warrington, Prof J Webster, Prof R Yates.

TRAINEES SUBCOMMITTEE

Dr Julie Beynon (Chairperson), Dr Barnabas Edohasim, Dr Christopher Garratt, Dr Daniel O'Connor, Dr Colin Hayward, Dr Cheryl Key, Dr Amanda Oliver, Dr Vadim Romanov, Dr Asim Shafiq, Dr Monica Shaw, Dr Kamlesh Sheth

GCP CERTIFICATE GROUP

Dr Joanne Clarke (Chairperson), Ms Sharon Broadhurst, Dr Kirsteen Donaldson, Ms Helen Gallagher, Ms Linda McSorley, Mr Mark Parry, Dr Janet Scotton

DIPLOMA & CERTIFICATE IN HUMAN PHARMACOLOGY EXAMINATION GROUP

Dr Roger Yates (Chairperson), Prof Philip Barrington, Dr Christopher Brearley, Dr Peter Dewland, Dr Odile Dewit, Prof John McEwen

INTERNATIONAL COMMITTEE

Dr Ibrahim Farr (Chairperson), Dr Pipasha Biswas, Dr David Boyko, Dr Raymond Chua Swee Boon, Dr Domenico Criscuolo, Dr Fergal Donnelly, Dr Dominique Dubois, Dr Pankaj Goyal, Dr Pierre Lafolie, Dr Neil Mackillop, Dr Francois Menard, Dr Declan O'Callaghan, Dr Bernd Rosenkranz, Dr Ritu Sahni, Dr Paul Slade, Dr Andrew Uprichard

PROFESSIONAL STANDARDS COMMITTEE

Prof Tim Higenbottam (Chairperson), Dr David Blowers (CPD Director), Dr Roger Bickerstaffe, Dr Alan Boyd, Dr Catherine Baxter, Dr Kirsteen Donaldson, Dr Pipasha Biswas, Dr Stuart Dollow, Dr Gareth Milborrow, Dr Vadim Romanov

ETHICAL ISSUES SUBCOMMITTEE

Dr Roger Bickerstaffe (Chairperson – until Nov 2009), Dr Keith Bragman, Dr Peter Brock, Prof Jean-Marc Husson, Dr Teresa Improta Brears, Dr Maya Morris, Prof Kenneth Paterson, Dr Ian Rubin

PHARMACEUTICAL MEDICINE SPECIALTY TRAINING COURSES QUALITY MANAGEMENT GROUP

Dr Catherine Baxter (Chairperson), Dr Brian Edwards , Dr Claire Barton, Dr Pablo Fernandez, Dr Graham Ross, Dr Andrew Hockey, Dr Rob Sands

FELLOWSHIP AND AWARDS COMMITTEE

Dr Susan Bews (Chairperson), Dr Richard Tiner, Dr Jane Zuckerman, Dr Neil Hounslow, Dr Michael Cheshire, Prof Ken Patterson, Dr Stephen Freestone, Dr Alan Boyd, Dr Ibrahim Farr, Dr Kirsteen Donaldson, Dr John Young, Dr Siân Walker, Prof Geoffrey Barker, Dr Stephen Pawsey

REVALIDATION STEERING COMMITTEE

Dr Susan Bews (Chairperson), Dr David Blowers, Dr Pablo Fernandez, Dr Steve Hobbiger, Dr Amir Lass, Dr Richard Tiner, Dr Allison Jeynes-Ellis, Prof Martin Kendall