



FACULTY OF PHARMACEUTICAL MEDICINE

OF THE ROYAL COLLEGES OF PHYSICIANS OF THE UNITED KINGDOM

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Report on CPD audit of 2008 activities

The CPD audit of 2008 activities began in February 2009 and was concluded in September 2009.

The Faculty randomly selected 19 participants for the audit (5% of total participants). However, only 10 participants were audited due to the following reasons:

- One participant did not respond to the Faculty.
- One participant had resigned from the Faculty.
- *Two participants will be audited in 2010.
- Five participants had used their HMT evidence for CPD and were therefore not required to participate in the audit as the RITA panel reviews their evidence.

*As of 2008 it is mandatory to participate in the audit if selected unless there are extenuating circumstances.

The average number of total credits claimed by audited participants for 2008 was 80. The audit process led to the amendment of 5 annual returns, which resulted in a final average of 74 total credits for the year for audited participants.

The overall standard of completeness of documentation submitted by participants was good but there were very few who had submitted evidence of CPD activities that had been approved by the Faculty's CPD Director.

The main issues identified through the audit process were as follows:

1. Though self-recorded activity is supported, claimants should try where possible try to ensure that attendance at meetings etc should have approval from the Faculty or other recognised bodies within UK.
2. An absence of verifiable evidence for activities, in most cases the evidence missing were copies of agendas/programmes for meetings and presentation slides.
3. Several participants had claimed less than the recommended minimum of 50 credits for the year without a justifiable reason.
4. In a few cases participants had submitted evidence for activities that had not been recorded in their CPD diary.

It was notable that audited participants who had claimed for journal reading had written reflective notes on the topics they had read and what they had learnt from that reading. A similar observation had been made last year, and it is encouraging to see this trend continue.